

Timeline: As you read look for those moments that indicate a new and crucial stage in a process or journey. On each bar of the timeline write the word(s) that will clearly delineate that stage from the others. Under the bar you should note the specific details such as date and what happened so you can use these notes later for writing or discussions. The important point is to identify the essential events and the order in which they occur.

The image shows a vertical timeline template. It consists of a central vertical line with 12 horizontal bars extending to the right. The bars are intended for writing key events. The first bar on the left is enclosed in a dotted rectangular box, likely indicating a starting point or a specific section. The bars are evenly spaced and extend to the right, providing a clear structure for organizing a sequence of events.